



SANTOSH

Deemed to be University
(Established u/s 3 of the UGC Act, 1956)

THE MINUTES OF THE 52nd MEETING OF THE BOARD OF MANAGEMENT HELD ON 27.02.2021 AT 11.00 A.M. IN THE CONFERENCE HALL, SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, NCR DELHI

-:0:-

The Members of the Board of Management who were present in the Meeting the Attendance list is attached in this regard.

At the outset, the Vice Chancellor Dr. Tripta S Bhagat, welcomed newly appointed Member of the Board of Management Dr.M.Meghachandra Singh, Director Professor of Community Medicine, Maulana Azad Medical College, New Delhi and all other Members of the Board of Management.

The following Agenda Items were taken up for discussion:

ITEM: 1

CONFIRMATION OF THE MINUTES OF 51st MEETING OF THE BOARD OF MANAGEMENT HELD ON 18.12.2020 AT 3.00 PM

The Minutes of the 51st meeting of the Board of Management held on 18.12.2020 were circulated to all Members of the Board of Management for their information and comments, if any. No comments were received; hence, the Minutes **were confirmed**.

ITEM: 2

ACTION TAKEN ON THE MINUTES OF 51st MEETING OF THE BOARD OF MANAGEMENT HELD ON 18.12.2020 AT 3.00 PM.

The Action Taken on the Minutes of 50th Meeting of the Board of Management held on 18.12.2020 at 3.00 PM were circulated to all Members of the Board of Management for their information and comments, if any. No comments were received; hence, the Minutes **were confirmed**.

ITEM: 3

TO CONSIDER THE MINUTES OF THE 42nd ACADEMIC COUNCIL MEETING HELD ON 24.02.2021 AT 03:00 PM.

The Members of the Board of Management considered in detail the **recommendations / minutes** along with **AGENDA** of the Academic Council held on 24.02.2021 at 3.00 PM and **approved** the same as under as indicated against each items:-

1) TO CONSIDER THE MINUTES OF SUB COMMITTEE MEETINGS HELD ON 09.01.2021 & 29.01.2021 RELATED TO REFUND OF TUITION FEE, RETURN OF DOCUMENTS ETC

The Members of the Board of Management considered the **recommendations / minutes** of the Academic Council and noted the recommendations of the Sub-Committee on the following policy matters in its meetings held on 09.01.2021 & 29.01.2021 and **approved** the same as under:

- 1. Return of Original Certificates**
- 2. Tuition Fee Refund**
- 3. Hostel Fee Refund**
- 4. Discontinuation of Course**
- 5. Penalty for non-payment of Fee etc.**
- 6. Dress Code**

1. Return of Original Certificates/Documents:-

The committee considered the issue and recommended the following for all Medical, Dental & Diploma Students etc. :-

- a) All original certificates are required to be submitted by the candidate at the time of admission as per the Regulations/Directions of MCC/DGHS, NMC/DCI and the other Regulatory Bodies for their authentication/verification of the certificates.
- b) These original documents will be returned to the students except Transfer Certificate/ Migration Certificate approximately after **3 months** of completion of the admissions process of the concerned course for verification of authenticity for Medical, Dental including other courses.
- c) The students who are studying and their documents have not been returned till so far, even after six months, their documents may be returned immediately.

2. Refund Policy for Tuition fee:-

The committee considered the issue and recommended the following for all Medical, Dental & Diploma Students: -

- a) A processing fee of **Rs.25,000/-** will be charged from the students who withdraw their admission as per free exit in first round of counselling of MCC/DGHS **OR** upgradation during the Second Round of counselling **OR** any other directions issued by the MCC/DGHS from time to time. The balance tuition fee will be refunded to the student and along with documents submitted at the time of admission during second round of counselling.
- b) **100%** tuition fee for the 1st Year will be charged from the students who have taken/ admitted for a **confirmed seat** in the second round, Mop up round and stray vacancy round counselling of MCC/DGHS **OR** any other directions issued by the MCC/DGHS from time to time in this regard.
- c) **For other courses**, 25% of the tuition fee of the 1st Year will be charged from the student and balance tuition fee will be refunded to the student and along with pending documents, if any, submitted at the time of admission within a period of **30 days**.
- d) **For other courses**, in case a student is not found eligible to the concerned course due to qualifications /admission criteria and seat remains unfilled then a processing fee of Rs.2500/- will be charged and

balance fee along with documents, if any, will be returned within a period of 30 days.

- e) In case where student has deposited Tuition fee and later on he is not willing to take admission before the start of session and the seat is filled in, in that case Rs.10,000/- as a processing fee will be deducted and balance amount will be reimbursed within a period of 30 days from the date of start of session.
- f) In case, any advance amount is deposited in anticipation with the consent of the student and subsequently if the student could not qualify / not able to get admission then whatever amount deposited, will be refunded to him / her with in a period of 30 days.

3. Hostel Fee Refund Policy:-

The committee considered the issue and recommended the following for all Medical, Dental & Diploma Students: -

- a) The Hostel fee is required to be deposited annually in advance by the concerned student for 12 months.
- b) In case student leaves the hostel within 15 days after commencement of teaching session / after allotment of hostel then 10% of deposited hostel fee shall be deducted. If student leaves the hostel after 15 days but not later than 30 days, then 50% of the hostel fee shall be deducted.
- c) In case student leaves the hostel **after 30 days** after commencement of teaching session / after allotment of hostel then whatever hostel fee has been deposited, shall be forfeited.

4. Discontinuation of Course Policy:-

The committee considered the issue and recommended the following for all Medical, Dental & Diploma Students: -

- a) In case a student discontinues the course in midterm after starting of the session then whatever fee was deposited will be forfeited and the pending documents, if any, will be returned after obtaining no dues from the concerned sections /departments.
- b) In such cases, Santosh Deemed to be University will issue the Migration/Transfer Certificate to the student by mentioning course discontinuation.

- c) In such cases where the student have executed a bond and submitted postdated Cheques (PDC) for the remaining period of the course, will be required to pay the fees as per the terms & conditions of the bond.
- d) Those students who have not executed bond and not submitted postdated Cheques (PDC), in such cases the fees submitted by students will be forfeited and further fee for the remaining period of course will not be liable to pay by the students and the documents, if any, will be returned to them.

5. Penalty for non-payment of Fee etc.:-

The committee considered the issue and recommended the following for all Medical, Dental & Diploma Students: -

- a) In case student is unable to deposit tuition fee or any other dues as per prescribed fee mode in advance then he /she will not be permitted to appear in University Examinations until he pays all dues.
- b) **Rs.500/-** per day for first 30 days and **Rs.1000/-** per day for next 30 days and **Rs.2000/-** per day as a penalty beyond 60 days will be imposed and required to pay by student till he pays Tuition fee / any other dues i.e. hostel fee etc.
- c) The students who pay the fee through Bank Cheques and if the Cheque gets bounced / stopped without consent / concurrence of the authority, legal action will be taken accordingly.

6. Dress code:-

The committee considered the issue and recommended the following for all Medical, Dental & Diploma Students: -

- a) The students are required to wear proper dress with white apron as already been decided for the concerned course.
- b) The students are required to display their Identity Cards issued by the concerned colleges.

2) TO START A VALUE-ADDED CERTIFICATE COURSE ON “INHALATION THERAPY” IN THE DEPARTMENT OF RESPIRATORY MEDICNE, SANTOSH MEDICAL COLLEGE & HOSPITAL, GHAZIABAD, NCR DELHI - EX-POST FACTO APPROVAL

The Members of the Board of Management considered the **recommendations / minutes** of the Academic Council for starting a value-

added certificate course on **“INHALATION THERAPY”** in the Department of Respiratory Medicine and **noted** that the necessary orders in this regard were issued on 02.01.2021 on usual terms and conditions.

The Members of the Board of Management **granted ex post facto approval** for the same as under: -

1. “ Name of course:

“Inhalation Therapy”

2. Duration of the Course:

16 Hours [4 hours Session, on Saturday from 1.00 P.M to 5.00 P.M] containing 04 students per batch

3. Eligibility Criteria:

MBBS Interns, PG Students of Clinical Departments and Staff Nurses

4. Course Fee:

Rs.500/- per student

5. Course Directors:

- i. **Director**-Dr. Sanjay Sahay, Prof. & HOD Respiratory Medicine
- ii. **Co-Director**-Dr. Prachi Saxena, Assistant Professor, Respiratory Medicine

6. Course Methodology:

Participants will be given orientation about different types of inhalation devices in practice, commonly used devices, their mechanism and how to use them in different setup will be discussed along with advantage of one type of device over other will be explained.”

3) TO START A FELLOWSHIP PROGRAMME ON “CRITICAL CARE MEDICINE (FCCM)” POST MD/DA ANESTHESIA, MD MEDICINE, MD PULMONOLOGY IN THE DEPARTMENT OF ANESTHESIA, SANTOSH MEDICAL COLLEGE & HOSPITAL, GHAZIABAD, NCR DELHI- EX-POST FACTO APPROVAL.

The Members of the Board of Management considered the **recommendations / minutes** of the Academic Council for some **changes** to start a **Fellowship Programme in “CRITICAL CARE MEDICINE (FCCM)”** post MD/DA Anesthesia, MD Medicine, MD Pulmonology qualifications in the Department of Anesthesia and noted that the necessary orders in this regard were issued on **05.01.2021** on usual terms and conditions.

The Members of Board of Management **granted ex post facto approval** for the same as under: -

“1. Name of the Course :

Fellowship Programme in “CRITICAL CARE MEDICINE (FCCM)

2. Duration of the Course:

6 Months full time resident fellowship in critical care with remuneration.

3. Eligibility Criteria:

MD/DA Anesthesia, MD Medicine, MD pulmonology

4. Intake:

2 students per session

5. Course Schedule:

Sessions: January and July

6. Course Fees:

Rs.10000/- per student instead of Rs.30000/-

7. Course Director: Dr. Anil Kumar

8. Course Methodology

Regular training in ICU, Case discussions, Seminars, Bedside teaching, Journal Club, Mortality and morbidity meets. Weekly 4 hours duration classes.

Note:

- a. Certificate will be issued by the Santosh Deemed to be University and accredited by **SCCEM (society of critical care and emergency medicine)** after clearance of written final exam and viva.
- b. Faculty of the Santosh Medical College & Hospital, Ghaziabad, NCR Delhi will be arranged and utilized as per course requirements”.

4) TO START A FELLOWSHIP PROGRAMME ON “CRITICAL CARE MEDICINE (FCCM)” POST MBBS IN THE DEPARTMENT OF ANESTHESIA, SANTOSH MEDICAL COLLEGE & HOSPITAL, GHAZIABAD, NCR DELHI- EX-POST FACTO APPROVAL.

The Members of the Board of Management considered the **recommendations / minutes** of the Academic Council for some **changes** to start a **Fellowship Programme in “CRITICAL CARE MEDICINE (FCCM)”** post MBBS qualification in the Department of Anesthesia and **noted** that the necessary orders in this regard were issued on **06.02.2021** on usual terms and conditions.

The Members of Board of Management **granted ex post facto approval** for the same as under: -

1. “Name of the Course :

Fellowship Programme in “CRITICAL CARE MEDICINE (FCCM)

2. Duration of the Course:

One Year [6 Months Basics and Six Months advanced]

3. Eligibility Criteria:

One year Experience after MBBS

4. Intake:

4 students

5. Course Schedule:

January [Will be advertised on July session if no admissions during January session]

Candidates will be eligible to do take the advanced course only after completing Basic Course

6. Course Fees:

Course Fee-10,000/- Per Candidate for Basic Course and Rs.5000/- as SCCEM Registration Fee **(Instead of Rs.25,000/-)**

Course Fee-10,000/- Per Candidate for Advanced Course and Rs.5000/- as SCCEM Registration Fee **(Instead of Rs.25,000/-)**

7. Course Director: Dr. Anil Kumar

8. Course Methodology

Basics of Critical Care

Regular training in ICU, Case discussions, Seminars, Bedside teaching, Journal Club, Mortality and morbidity meets.

Note:

- a. Certificate will be issued by the Santosh Deemed to be University and accredited by **SCCEM (society of critical care and emergency medicine)** & HSF (Healthcare Skills Foundation) after clearance of written final exam and viva.
- b. Visiting Faculty will be arranged and utilized as per course requirements.
- c. Few training modules and workshop must to finish course, along with logbook and a small project.
- d. Institutional requirements:
Training room, CPR Mannequin-Adult & Paediatric, Incubation Mannequin, AED, ECG rhythm simulator/Multi-Parameter Arrhythmia Simulator, IV training arms-Child, Adult, Trauma Modules, Large Display/ Poster board, Marker Board, Audio visual aids, stationary and printing supplies.”

5) TO CONSIDER THE REVISED GUIDELINES FOR ESTABLISHMENT OF INNOVATION, INCUBATION AND ENTERPRISE CENTRE AT SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, NCR DELHI- EX-POST FACTO APPROVAL

The Members of the Board of Management considered the

recommendations / minutes of the Academic Council to consider the Revised Guidelines for establishment of Innovation, Incubation and Enterprise Centre as submitted by the Dean-Research and **noted** that the necessary orders were issued in this regard on 30.01.2021.

The Members of Board of Management **granted ex post facto approval** for the same as under: -

**THE GUIDELINES FOR ESTABLISHMENT OF INNOVATION,
INCUBATION AND ENTERPRISE CENTRE – SANTOSH DEEMED TO
BE UNIVERSITY, GHAZIABAD, NCR DELHI.**

1. The purpose of establishing Incubation Centre is: -

- a. Faculty Members/Staff/Research Scholars/Students at Santosh Deemed to be University are continuously engaged in knowledge generation and dissemination. A large number of research activities are being carried out by them in several cutting-edge healthcare and medicine areas. However, many of these research outcomes do not get translated into commercial products or technologies, benefiting the society in general. For this purpose, Santosh Deemed to be University proposes to promote business incubation by encouraging entrepreneurship among the Faculty, Staff, Research Scholars, and Students by initiating the following activities: (i) incubation of companies by Santosh Deemed to be University with active support by its Faculty / Staff / Research Scholars / Students (ii) establishment of companies based in part or in full on technologies/IP developed by the University or jointly in collaborative mode, and (iii) incubation support to external Start-ups with which Faculty/Staff/ Research Scholars / Students are associated as consultants or mentors.
- b. Promote & interact with, and resource technology/expertise from faculty members and research scholars and laboratory infrastructure in the various departments and centres of the University.
- c. Help in getting other kinds of techno-managerial expertise required that is not available within the university.
- d. Incubating novel technology and business ideas into viable commercial products or services.

2. Establishment of Incubation Centre is as under: -

The Incubation Centre will provide an ecosystem to start-ups of enterprising students, Faculty and immediate alumni of the University and external startups. The Incubation Centre shall provide working space, common office and Maker’s laboratory facilities, business guidance, mentoring, and other technical resources in a network mode at the University.

3. The significance / need for establishing Innovation, Incubation and Enterprise Centre is as under: -

The dynamic technology landscape demands learning on feet, but throws newer challenges as well as new opportunities to the Medical students. A paradigm shift is taking place where job seekers need to be converted into job Creators, not just to provide opportunities to other graduating medical graduates, doctors and post graduates but also add value to their education as health professionals. The presence of an Incubation Centre on the University campus, as the Start-up Ecosystem of the University, shall drive the energy of the young doctors in creation of an enterprise rather than looking for a job elsewhere. The culture can be propagated to the constituent college of the University.

4. Constitution of the Board of Directors of Innovation, Incubation and Enterprise Centre and Functions

- a. The Incubation Centre can be a separate department or a private limited company owned by the University through appointment of board of Directors at the University.
- b. The constituent of BOD of the Centre shall be as under:

Board of Directors of the Company

S. No.	Name	Designation on the Board
1	Chancellor	Chairman

2	Vice Chancellor	Vice-Chairman
3	Dean Research	Director
4	Sr. Incubation Manager	Member Secretary

- c. The Incubation Centre will be established as a Section-8 Non for-profit Company under Companies Act, 2013. Society registered by and in Santosh Deemed to be University, under the Societies Act, for the primary purpose of promoting and fostering Incubation of Start-up companies.
- d. The Board would be instrumental in promoting the Incubation Centre in their network, selection of clients in Incubation Centre, generating awareness in the community and developing the Centre as a forward-thinking economic development tool for the University.
- e. The Board shall monitor and evaluate the performance of the Centre in terms of the impact of Start-ups Incubated by the Centre.

5. Selection/Monitoring Committee of the Centre is constituted by the University consisting of the following:

Regular Members		
1	Dean Research, Santosh Deemed to be University	
2	Research Associate, Santosh Deemed to be University	
3	Sr. Incubation Manager, Incubation Centre, Santosh Deemed to be University	
Invited Members		
4	Technical Expert	Invited member(s) based on Sector of Startup
5	Domain Expert	Invited member(s) based on Sector of Startup

6. Functions of the Incubation Center are as under: -

- a. The Centre will address all day-to-day activities of the Centre and shall implement all policy decisions taken by the Board of Directors. The Centre shall provide support to the Start-ups for job creation, and economic health enhancement of the society.
- b. The Core team of the Incubation Centre will manage the center on a daily basis and must have Start-up / Entrepreneurial management background, and experience in business development and two supporting staff, one with IT and one with Accounts background for upkeep of records. The Head / Manager/ CEO will report directly to the Board of Directors.
- c. The Centre will be responsible to establish a network of venture capitalists, angel investors, and bankers to support new venture financing. The Incubation Head/ Manager will be well connected to professional and technical knowledge networks in the community and will serve as a conduit to a resource network of service providers that provide expert assistance to Business Incubation Centre clients.

7. The following are the Stakeholders of the Business Incubation Center of the University.

- a. **Students-** UG, PG and PhD students of all disciplines of constituent colleges, during their course of study shall be covered under the center.
- b. **Faculty-** All faculty members of the University willing to transform their Research and Innovations into Enterprises shall be stakeholders.
- c. **Alumni-** All alumni of the University shall also be the Stakeholders.
- d. **Industry-** Industry is a partner for identifying opportunities, providing support to the enterprise activities of students, faculty and staff in the University and Colleges.
- e. **Society-** The society shall be beneficiary of the innovations from the University and may participate in identification of problems to be solved and receive affordable solutions in return. A newer business enterprise may lead to employment opportunities in the area.
- f. **Professional, Technological and Financial Experts:** Technology Industry Representative(s), Technology Entrepreneur(s), Venture

Capital Financial Institutions Legal, Marketing, Accounting, Real Estate, Economic Development Agents, Strategic Linkages & Service Integration.

8. Professional Network- processes

The Selection/Monitoring committee of the Business Incubation Centre will screen service providers, facilitate the interaction between the service provider and the entrepreneur, and establish means to assess the progress and satisfaction. The technical support and use of lab facilities may be made available to entrepreneurs on a pay-per-use basis or cost-sharing basis. An appropriate MoU shall be in place for the arrangements.

9. Plan for Creating the Pipeline of Deals for the Business Incubation Centre & Other Marketing Efforts

The Basic objective of the Business Incubation Centre is to provide services and programs to increase students' chances of achieving deals from resources which would have been difficult for them to achieve on their own. Offering value-added services is key to the Centre's ability to successfully spin-out graduates into the community and generate jobs and wealth in the region.

- a. **Business Assessments:** The assessment process shall be continual for evaluating applicants' business plans, identifying areas of need, developing a work plan to address those needs, identifying expertise and services needed to move the business plan forward, and time frame for major tasks to be completed. The initial assessment will occur upon acceptance of an applicant into the Centre and follow on a monthly basis or as business issues dictate. The final assessment will be a transition that links the start-up to appropriate resources. While the Incubation Manager / Head will rely on a variety of resources and partners to assist the student in implementing the work plan, assessments and monitoring of overall progress against the plan are key functions of the Incubation Centre.
- b. **Capital and Financing Network:** The Business Incubation Centre will invite proposals for incubation from students of the University and support them to develop prototype or proof of concepts and develop

a business plan. The center shall help the students to establish and maintain relationships with a network of banks, investors, venture capitalists, and corporate equity investors and through capital networks, brokers, and personal contacts. The Centre shall work as a bridge between student entrepreneurs at the Centre and appropriate resources from the market.

- c. **Intern Network:** Interns at the University as well as external will provide a talented, affordable work pool to support the Centre and special projects on an ad-hoc or on-going basis. The Centre will establish a process that provides the entrepreneurs with means to identify, screen, and recruit interns.
- d. **Business/ Technology Trainings:** The Centre will work with various ecosystem partners and Start-up initiatives to provide student entrepreneurs with access to a range of business-related topics useful to any start-up including financial, legal, organizational, marketing, insurance, etc., depending on demand and needs. Seminars emphasizing topics of special interest in emerging technology businesses will be conducted on a regular basis. To excite the ideas in the minds of students, general business topics will be provided through the e-resources. The Incubation Manager will identify topics based on an understanding of Business Incubation Centre and invite guest speakers with expertise in the topic area.
- e. **Commercialization/Licensing Seminars:** The Business Incubation Centre will host an annual seminar for specific area to inform users and entrepreneurs about the challenges and rewards to technology commercialization, the processes and costs associated with licensing technologies, and resources available to support technology commercialization efforts. The seminars will be a marketing tool to reach potential clients.
- f. **Resource Library:** The Centre will maintain up-to-date information resources for technology start-ups including resource directories, business form templates, and checklists. Business Incubation Centre staff will be aware of the Group of Ministers (GoM) and Government of India (GoI) Start-up related programs and other libraries that can provide additional resources to students.

10. Selection Criteria for Acceptance of startups are as under: -

The criteria used to evaluate applicants to the Business Incubation Centre throughout the process will be based on the Mission and Objectives of the Centre. The Basis evaluation criteria for applicant shall be as follows:

- Completeness of the application including a business model presentation to the selection/ Monitoring Committee.
- Potential of technology-related product/ services for commercialization within maximum two years.
- Competence of the team in handling different aspects of the business.
- Ability to learn entrepreneurial business acumen.
- Planning for capacity for growth to provide economic benefits to the community.

11.Usage Charges are as under: -

First 6 months of the incubation of the startup will be complementary and facilities will be provided by the University, in order to develop the prototype and check the viability of the idea. If the startup has financial viability and further wants to use the infrastructure and facilities of the University, he will pay the charges of the facilities from time to time as per the guidelines of the university.

- **Note: -**

Disclaimer policy: The University will prepare disclaimer documents to be signed by students who propose the startups and about the terms and conditions of using the Incubator space and other rules to follow as per University directions

6) TO CONSIDER SETTING UP OF SELECTION COMMITTEE FOR SELECTING STARTUPS/INNOVATORS UNDER BSC BIONEST BIO-INCUBATOR-SPROUT PROGRAMME-INNOVATION, INCUBATION AND ENTERPRISE CENTRE OF THE SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, NCR DELHI- EX-POST FACTO APPROVAL.

The Members of the Board of Management considered the **recommendations / minutes** of the Academic Council to consider Setting up

of Selection Committee for selecting Startups/ Innovators under BSC BIONEST BIO-INCUBATOR -SPROUT programme at Santosh Deemed to be University, Ghaziabad, NCR Delhi as submitted by the Dean-Research and **noted** that necessary orders in this regard were issued on 30.01.2021.

The Members of Academic Council **granted ex post facto approval** for the same as under: -

Selection Committee

Regular Members		
1	Dean Research, Santosh Deemed to be University	
2	Research Associate, Santosh Deemed to be University	
3	Sr. Incubation Manager, Incubation Centre, Santosh Deemed to be University	
4	Ms.Suman Gupta, COO, BSC Bionest Bio-Incubator	
Invited Members		
5	Technical Expert	Invited Member(s) based on Sector of Startup
6	Domain Expert	Invited Member(s) based on Sector of Startup

Quorum: At least 3 Regular Members, at least one Invited Member and one member from BSC Bionest Bio-Incubator.

7) TO CONSIDER THE REVISED PH.D REGULATIONS FOR THE AWARD OF PH.D DEGREE IN MEDICAL AND DENTAL DISCIPLINES AT SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, NCR DELHI.

The Members of the Board of Management considered the **recommendations / minutes** of the Academic Council and **noted** that the earlier Regulations for award of Ph.D Degree in Medical and Dental disciplines which were considered and **approved/amended by the Board of Management from time to time (in 23 meetings)** keeping in view of the University Grants Commission(UGC) Regulations and following in various deemed Universities/ Institutions.

The Members of the Board of Management considered the **Revision** of the existing Regulations for the award of Ph.D Degree in Medical and Dental Disciplines at Santosh Deemed to be University, Ghaziabad, NCR Delhi keeping in view of the Revised Regulations of UGC 5th May 2016 and 16th October 2018, further after

comparison of the existing policy/ Regulations of the various Health Universities such as Manipal, Sri Ramachandra, AIIMS-New Delhi, AIIMS-Jodhpur etc and **approved** the same as under:

1. SHORT TITLE AND COMMENCEMENT

These Regulations shall be called "THE REGULATIONS FOR THE DEGREE OF DOCTOR OF PHILOSOPHY (Ph.D.) OF SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, NCR DELHI.

These revised Regulations shall come into force with effect from the academic year 2021 - 22 subject to changes/amendments from time to time by the University Grants Commission (UGC), or as approved by the Board of Management.

2. ELIGIBILITY

Candidates applying for admission to Ph.D. program should have qualified with at least 55% marks in aggregate **OR** its equivalent grade "B" in the UGC 7 point scale (or an equivalent grade in a point scale wherever grading system is followed) in M.Sc. Medical Anatomy, Medical Physiology, Medical Biochemistry and Medical Microbiology (three years course) as per UGC Norms **OR** PG in Medical/ Dental Courses (50 % Marks) as per MCI & DCI Norms.

Further relaxation of 5% marks or an equivalent relaxation of grade, may be allowed for those belonging to SC/ST/OBC (non-creamy layer)/Differently abled.

3. REQUIREMENTS FOR ADMISSION OF FOREIGN NATIONALS/NRI:

- 3.1 Foreign Nationals/NRI are required to fill in the prescribed application form indicating the choice of subject (only one subject) for admission to postgraduate course leading to award of Ph.D. degree.
- 3.2 The Foreign nationals/NRI are required to send their application through Diplomatic Channel. They are also required to **appear for Entrance test and interview along with other candidates.**
- 3.3 Seats are not reserved in any discipline for foreign nationals/NRI
- 3.4 No Fellowship / Grant will be provided to Sponsored / Foreign National/NRI candidates

4. DURATION OF PH.D COURSE :

- 4.1 The **minimum duration** of the course shall be for a period of three years from the date of registration/admission of the Ph.D Programme and **maximum duration** of six years. The Ph.D Course is full time Course. All Ph.D students will require to attend/follow the distribution of hours/ credits and Ph.D Work Course (1st Year) as per UGC Norms. Those Ph.D students selected for Junior Research Fellowship (JRF) and Senior Research Fellowship (SRF) as per the eligibility Criteria will be required as a regular Ph.D Student.
- 4.2 Extension beyond the above limits will be governed by the University decisions on case to case basis.
- 4.3 The women candidates and Persons with Disability (more than 40% disability) may be allowed a relaxation of two years for Ph.D. in the maximum duration. In addition, the women candidates may be provided Maternity Leave/Child Care Leave once in the entire duration of Ph.D. for up to 240 days.

5. ADMISSION NOTIFICATION FOR PH.D. PROGRAMME

Admissions shall be for only one Session during the month of September of the corresponding year.

The availability of Ph.D. seats in various disciplines shall be **advertised in the National Dailies [Two] every year well in advance and also notified in the University website**, indicating number of seats, departments, qualifications and other relevant information.

Students willing to take admissions to the Ph.D Programme shall have to submit the application in the prescribed format with all requisite Annexures so as to reach the Registrar, Santosh Deemed to be University on or before the specified date.

6. TENTATIVE SCHEDULE OF PH.D. REGISTRATION PROCESS

SN	Particulars	Month
1	Release of Advertisement	Second Week of July
2	Entrance Examinations / Viva Voce/ Publication of Result	By 10 th September
3	Last date for closure of Admissions / Registration	By 31 st October

7. QUALIFICATIONS / ELIGIBILITY CRITERIA:

S.No	Name of the Department	Qualifications / Eligibility Criteria
1.	Anatomy	1.The candidates who possess MD/MS/DNB Anatomy or an equivalent degree 2.The candidates who possess a recognized degree of M.Sc. Medical Anatomy
2.	Physiology	The candidates who possess MD/MS/DNB Physiology or an equivalent degree The candidates who possess a recognized degree of M.Sc. Medical Physiology
3.	Biochemistry	1. The candidates who possess MD/MS/DNB Biochemistry or an equivalent degree 2. The candidates who possess a recognized degree of M.Sc. Medical Biochemistry
4.	Microbiology	1. The candidates who possess MD/MS/DNB Microbiology or an equivalent degree 2. The candidates who possess a recognized degree of M.Sc. Medical Microbiology
5.	Pharmacology	1. The candidates who possess MD/MS/DNB Pharmacology or an equivalent degree 2.The candidates who possess a recognized degree of M.Sc. Medical Pharmacology
6.	Haemato Path.(Pathology)	The candidates who possess a recognized Degree of MD in Pathology / Pediatrics / Medicine will be eligible for Ph.D. in Hemato Path in the Department of Pathology.
7.	Community Medicine	The candidates who possess a recognized Master Degree in Behavioral Science/ Home Science/ Nutrition / Master in Public Health or Allied subjects will be eligible for Ph.D. in the <u>Department of Community Medicine.</u>
8.	Clinical Psychology (Psychiatry Dept.)	The candidates who possess a recognized Degree of MD in Psychiatry or M. Sc. in Clinical Psychology or M.A. in Psychology or M.Phil. in Psychology / Clinical Psychology will be eligible for Ph.D. in Clinical Psychology in the Department of Psychiatry.

9.	Department of Orthopedics [Physiotherapy]	A recognized Degree of Masters of Physiotherapy [MPT]
10.	Department of Orthopedics [Occupational Therapy]	A recognized Degree of Masters of Occupational Therapy [MOT]
11.	TB & Chest	The candidates who possess degree of Doctor of Medicine or an equivalent degree or Diplomat of the National Board of Examinations or Diploma in Tuberculosis & Chest Diseases (D.T.C.D.) or M.Sc. in Biotechnology or M.Sc. Medical Microbiology or M.Sc. Microbiology will be eligible for Ph.D. in the <u>Department of TB & Chest.</u>
12.	Obstetrics & Gynaecology	The candidates who possess a recognized Degree of MS/MD in Obstetrics & Gynecology will be eligible for Ph.D. in <u>Obstetrics & Gynecology in the Department of Obstetrics & Gynecology.</u>
13.	Maxillofacial Surgery	A recognized Degree of MDS – Oral & Maxillofacial Surgery /Allied Subjects MDS in Clinical Disciplines/ Specialties
14.	Integrated Implantology	MDS – Oral & Maxillofacial Surgery / Allied Subjects MDS in Clinical Disciplines/ Specialties
15.	Orthodontics & Dentofacial Orthopaedics	MDS – Orthodontics & Dentofacial Orthopaedics/Allied Subjects
16.	Pediatric & Preventive Dentistry	MDS – Paediatric & Preventive Dentistry / Allied Subjects

8. SELECTION PROCEDURE FOR PH.D PROGRAMME

Selection of Ph.D Programme shall be through Entrance test and interviews as per UGC Regulations as under:

Entrance Test: The Entrance Test for the eligible candidates will be conducted every year for September session at Santosh Medical College, Ghaziabad and the interviews are conducted the following day normally. The procedure for the conduct of Entrance Test will be as under:-

- a. Paper-I: MCQ of General Nature, intended to assess the teaching / research aptitude of the candidate [35 Marks].
- b. Paper-II: MCQ of **subject specific** for the concerned Ph.D. Course [35 Marks].
- c. Interviews / Viva Voce: The candidates are required to present their Research Interest / Area through Power Point presentation before the **Department Research Committee** of the concerned department during their Interview / Viva Voce [30 Marks].
- d. Final selection will be based on merit after combining the entrance test marks and the interview marks.
- e. The University shall maintain the list of all Ph.D. registered students on its website on year-wise basis. The list shall include the name of the registered candidate, topic of his/her research, name of his/her Guide /Co-Guide, date of enrolment/registration.

9. IN SERVICE FACULTY FOR ADMISSION TO PH.D PROGRAMME.

The faculty members have rendered minimum three years regular service under the Santosh Deemed to be University will be eligible to apply for the Ph.D course. Not more than 50% of the faculty of the concerned department at a time shall be permitted for doing the Ph.D course. The faculty member who registered for Ph.D Program will not be eligible a Chief Supervisor of any candidate who is pursuing the Ph.D Course. Other criteria and terms and conditions will be the same.

10.EXCEPTIONS FOR ENTRANCE TEST

The candidates who have passed the CSIR-UGC NET/JRF examinations or IRF examination by agencies like ICMR/ Department of Atomic Energy (DAE) etc. of the current year of admission / in service faculty shall be exempted from appearing for the Ph.D. entrance test, however appearing for the Viva-Voce/Interview Examination will be required for such candidates.

11.FELLOWSHIPS FOR JRFs & SRFs

Provision for Junior Research Fellowship (JRF) and Senior Research Fellowship (SRF) for the candidates who are enrolled as full time Ph.D Scholars in the University as per the eligibility Criteria as under:

Category	Eligibility	Fellowship Amount	Number of Fellowship	Period
JRF	As per the decisions of the Sub-Committee held for the purpose.	Rs. 35000/- Per Month and Rs.10000/- contingency grants per annum.	Five per year i.e.,Three per year (Medical Disciplines) and Two per year (Dental Disciplines) The discipline specific numbers are only indicative, the same may be altered as per availability of eligible candidates and as per the decisions of the Sub-Committee.	On fulfilling the eligibility criteria, One Year from the date of award of JRF subject to an extension of one more year on satisfactory performance in Ph.D Research.
SRF	As per the decisions of the Sub-Committee	Rs.40000/- Per Month and Rs.15000/-	-	On satisfactory performance and on due recommendation

	held for the purpose.	contingency grants per annum.		s of RAC during the third year of Ph.D Research
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Constitution of the Sub-Committee is as under:

Vice Chancellor	-	Chairperson
Dean, Medical	-	Member
Dean, Dental	-	Member
Dean, Academics	-	Member
HOD/Guide of Concerned Dept.-	-	Member
Registrar	-	Member
Dean Research	-	Coordinator

No fellowships / Grant will be provided by the University for the JRF/SRF Candidates who receive funds/ grants from external agencies for undergoing research in the University.

12.LEAVE AND OTHER RULES FOR PH.D., COURSES

The Ph.D. students are entitled for 30 days leave every year. If leave is extended in a year then the extended period is treated as Extra Ordinary Leave and his/her minimum registration will be extended to that extent.

13.ELIGIBILITY CRITERIA FOR APPOINTMENT OF RESEARCH SUPERVISORS

On detailed discussion on the eligibility criteria of UGC, MCI / NMC, AIIMS-Delhi, AIIMS-Jodhpur, Manipal Deemed to be University and Shri Ramachandra Deemed to be University, the Eligibility Criteria for **Research Supervisors** of Santosh Deemed to be University is as under:

S.No	Designation	Max. Candidates	Qualification	Experience	Research Publications
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1	Professor	8 at any given point of time	Ph.D. with Medical M.Sc.	3 years after Ph.D.	5 in refereed / Indexed Journals / UGC Care
			Ph.D. with MD/MS/MDS	Nil	4 in refereed / Indexed Journals / UGC Care
			MD/MS/DNB/MS	5 years teaching experience after acquiring MD/MS/DNB (as per Ramachandra & Manipal Universities)	4 in refereed / Indexed Journals / UGC Care
			MD/MS/DNB with additional qualifications of DM/M.Ch	2 Years teaching experience after DM/M.ch	4 in refereed / Indexed Journals / UGC Care
2	Associate Professor/ Reader	6 at any given point of time	Ph.D. with Medical M.Sc.	3 years after Ph.D.	2 in refereed / Indexed Journals / UGC Care
			Ph.D. with MD/MS/MDS	Nil	2 in refereed / Indexed Journals / UGC Care
			MD/MS/DNB/MS	5 years teaching experience after acquiring MD/MS/DNB (as per Ramachandra & Manipal Universities)	2 in refereed / Indexed Journals / UGC Care
			MD/MS/DNB with additional qualifications of DM/M.Ch	2 Years teaching experience after DM/M.ch	2 in refereed / Indexed Journals / UGC Care
3	Assistant Professor/ Senior Le	4 at any given point of time	Ph.D. with Medical M.Sc.	3 years after Ph.D.	2 in refereed / Indexed Journals / UGC Care

	cturer		Ph.D. with MD/MS/DNB/MS DS	Nil	2 in refereed / Indexed Journals / UGC Care
			MD/MS/DNB/MS DS	5 years teaching experience after acquiring MD/MS/DNB (as per Ramachandra & Manipal Universities)	2 in refereed / Indexed Journals / UGC Care
			MD/MS/DNB with additional qualifications of DM/M.Ch	2 Years teaching experience after DM/M.ch	2 in refereed / Indexed Journals / UGC Care

14. APPOINTMENT OF CO-SUPERVISOR

- 14.1 In case of Inter-disciplinary Research where the Department concerned feels that the expertise needs to be supplemented from the outside Department, may opt for Co-Supervisor from other concerned Department of the University or from any other University / College / Institutions as agreed upon by the consenting University / Institution / College. The Co-Supervisor will be appointed after the recommendations of the Supervisor and Departmental Committee (i.e. Head of the Department, Supervisor, Co-Supervisors and other faculty Members of the Department Concerned) along with the consent of the Co-Supervisor by the University.
- 14.2 The Supervisor should be from the Santosh Deemed to be University as per UGC Norms.
- 14.3 The Supervisor and Co-Supervisor(s) shall not be related to the Candidate.

15. PH.D. COURSE WORK

15.1 Ph.D. Course-Work [1st Year]

As per UGC Regulations (Minimum Standards and Procedures for the Award of M.Phil/Ph.D Degrees), May 2016, the Course Work: Credit requirements, number, duration, syllabus, minimum standards for completion etc., are mandatory for the Ph.D Degree.

The candidates registered for Ph.D. Degree in the University are required to complete Ph.D. course-Work consisting of following four papers at the end of First Year of registration. Paper I, Paper II and Paper III are compulsory papers and candidate can select any one, from the pool of elective papers offered under Paper IV.

- Paper I : Research Methodology, Biostatistics and Computer Basics (4 Credits & 60 hours)**
- Paper II : Advanced Specialization in the subject area (4 Credits & 60 hours)**
- Paper III : Research and Publication Ethics (2 Credits & 30 hours)**
- Paper IV : Elective Paper (4 credits & 60 hours) Pool of Elective papers are as under:**

1	Hospital Waste Disposal Management
2	Stem Cells And Regenerative medicine
3	Emergency Management and Evaluation of Patients
4	Molecular Diagnostics & Genetic Techniques
5	Pharmaceutical Sciences and Pharmacovigilance
6	Inflammation and inflammatory diseases
7	Neurodegenerative disorders
8	Biomaterials /Growth factors & Regenerative dentistry

15.2 DISTRIBUTION OF HOURS / CREDITS

PAPER	TOPIC	HOURS	MARKS	CREDITS
Paper-I	Research Methodology, Biostatistics and Computer Basics	60	100	4

Paper-II	Advanced Specialization in the subject area	60	100	4
Paper-III [Provision for Credit Transfer available through SWAYAM / MOOCS] / University Offline Teaching]	Research & Publication Ethics	30	100	2
As per UGC letter No. D.O.No.F.1-1/2018(Journal/Care) dated 26.12.2019				
Paper-IV	Choose any one of the Elective	60	100	4
Other mandatory credits to be earned [II & III Year]				
Dissertation/Thesis			200	6
Two Publications in indexed journal(preferably scopus/web of science/pubmed/UGC Care list with impact factor (preferably JCR)	Mandatory for submission of thesis Hard copies to be submitted			1
Two Research paper presentation(poster and One oral presentation in National / International conference /seminar and workshops attended/field work	Prior to the submission of the dissertation/thesis Certificates to be attached			1
Participation in Departmental research activities/teaching As per log book record	As per dept schedule (mandatory to participate)			2
Optional Credits:				
Research Funding For Advanced Learners: Awarded by National/International	Certificates to be attached: a) Award sanction letter b) Evidence of fund received & utilization certificate c) Statement of expenditure			3

bodies (Govt/Non - Govt Sources)	d) Report		
TOTAL		500	27

Paper II : The details of Advanced Specialization in the subject area are as under:-

Research scholar is required to do a course in Recent Advances in his/her research area under the concerned supervisor, the syllabus for the same will be provided by concerned Department.

1. Advances In Anatomy
2. Advances In Physiology
3. Advances in Biochemistry
4. Advances In Microbiology
5. Advances in Pharmacology
6. Topics in Community Medicine
7. Reproductive Endocrinology and Infertility
8. Advances in Clinical Psychology
9. Pulmonary Medicine
10. Advances in Rehabilitation Medicine
11. Advances in Hematology
12. Advances in Maxillofacial Surgery
13. Advances in Orthodontics
14. Advances in Pedodontics
15. Advances in Prosthodontics
16. Integrated Implantology

15.3 Scheme of Examination and Passing:

- a. Assessment of the course work will be through **written examination** for 3 hours duration for each of the course paper. All theory examinations will be held at the end of 1st year and will be conducted by the University as per the norms from time to time.

- b. **Each** theory paper will be evaluated for **100 marks**.
- c. **Each** theory paper will consist of six questions of **25 marks** each and students are expected to answer any four questions out of six questions.

Note:-

- i. Marks for **Paper-I** will be awarded by the respective Assessor/s as indicated under the heading of **Research Methodology, Biostatistics and Computer Basics** and recorded in the log book duly signed by Guide/HOD.
- ii. Marks for **Paper-II** will be awarded by the concerned Department Assessor/s as indicated under the heading of **Advanced Specialization in the subject area** and recorded in the log book duly signed by Guide/HOD.
- iii. Marks for **Paper-III** will be awarded by the respective Assessor/s appointed by the Dean Research and recorded in the log book duly signed by Guide/HOD.
- iv. Marks for **Paper-IV** will be awarded by the concerned Speciality Assessor/s as indicated under the heading of **Elective Paper** and recorded in the log book duly signed by Guide/HOD.
- v. All Results are to be sent through **RAC Coordinator** to the University.

15.4 Standard point scale for grading:

Achievements shall be equated to equivalent grade points. A Ph.D. scholar has to obtain a minimum of 55% of marks or its equivalent grade in the 7-point scale in each of the course work in order to be eligible to continue in the program and submit the Dissertation / Thesis.

Grade	Marks	Grade Points
O	95 - 100	10
A	90 - 94.99	9

B	80 - 89.99	8
C	70 - 79.99	7
D	60 - 69.99	6
E	55 - 59.99	5
F	Less than 55	Fail

If a student fails to clear the course work examination or remains absent, he /she should appear for the same next year along with the next batch. No separate exam will be conducted for the same.

15.5 Course work completion:

1. Successful completion of Course work examination within first 2 semesters shall be treated as prerequisite for Ph.D. programme. Scholars who have completed their course work alone shall be required to take up the Research part.
2. The Course Work Examinations shall be conducted during the month of October every year.

16. COURSE COMPLETION

- 16.1 A Ph.D. scholar has to obtain **minimum of 20 credits and maximum of 27 credits** to have the Ph.D. degree awarded by Santosh deemed to be University.
- 16.2 **That Course Completion Certificate and Mark Sheet** is to be provided to the Ph.D. students after declaration of result and also issue of the Provisional Certificate as per **ANNEXURE - 1**

17. RESEARCH ADVISORY COMMITTEE & ITS FUNCTIONS:

The Vice Chancellor will constitute this Research Advisory Committee that includes at least one member from the concerned department from which the Ph.D. Research has been registered. The Research Advisory Committee will meet frequently under the Chairmanship of Vice Chancellor for monitoring the progress of the Course work and Thesis. Relaxations, if any, are required in these guidelines then the same may be considered case to case basis on merit by the Research Advisory Committee. This RAC Committee shall have the following responsibilities:

- i. To review the research proposal and finalize the topic of research;
- ii. To guide the research scholar to develop the study design and methodology of research and identify the course(s) that he/she may have to do.
- iii. To periodically review and assist in the progress of the research work of the research scholar.

17.1 Assessment of the Research Work carried out by the Scholar:

Six monthly reports: Every scholar will be required to submit Six-Monthly report in the prescribed format as per **ANNEXURE-2** to the RAC through Dean Research with due approval of Departmental Research Committee, however, all scholars shall retain one copy of all their Six Monthly reports that are being submitted to the RAC. Failure to submit Six-Monthly reports for 2 consecutive RACs will lead to cancellation of Registration of Ph.D.

Log Book: Every Ph.D. Scholar shall maintain a log book of all research activities undertaken during the period of study. The RAC will determine the mechanism for submission and review of scholars.

The RAC in its meeting shall consider in detail and assess the progress of the research scholars through their Six monthly reports. If the progress of the research scholar is found unsatisfactory by the RAC, it shall record the reasons and provide right directions and corrective measures to the scholars. The scholars, if not able to correct within a time frame of 3 months / time period before the conduct of the next RAC meeting, recommendations for Cancellation of Registration shall be given to the University by the RAC.

18. SUBMISSION OF THESIS PROTOCOL

18.1 The candidate shall prepare a detailed protocol underlining his proposed Research plan clearly (in the prescribed format as per **Annexure-3** stating Objectives and Methodology to be applied. The protocol should also contain a brief formulation of the experimental design.

- 18.2 Protocol shall be submitted to the RAC within a period of 6 months from the date of Registration through Departmental Research Committee and Dean Research. The RAC on careful observation, shall recommend the candidate about the feasibility of the proposed Research Plan or provide corrective measures to the candidate to resubmit for the next RAC meeting.
- 18.3 The RAC after granting approval shall send the proposal to the Ethics Committee for granting Ethical Clearance for the conduct of Research.
- 18.4 The registration of Ph.D. of those candidates who do not submit the **thesis protocol within one year** shall stand cancelled.

19. CHANGE OF RESEARCH PROJECTS / SUPERVISOR (S)

Change of Research Projects / Supervisor / Co-Supervisor may be permitted to a candidate provided it is recommended by the Departmental Doctoral Committee. Such changes shall be allowed preferably within the first six months of registration but under no circumstances later than one year after the date of registration.

In case the Ph.D. Supervisor superannuated / resigned / refused / any other unforeseen situation, the scholars shall be allotted with the new Research Supervisor from the same department with approval of the University. However in such cases, the topic of Research work / Thesis work remains unchanged and the candidates will be required to continue with the same topic.

20. SUBMISSION OF SYNOPSIS / SUMMARY

- 20.1 Submission of Synopsis is mandatory before three months of expiry of the period of Research / before submission of the thesis, whichever is later.
- 20.2 Prior to submission of Thesis all Ph.D. scholars are required to submit 2 copies of Synopsis [25 – 30 pages] to the Dean Research through Departmental Research Committee, in the prescribed format [**Annexure - 4**] along with the prescribed fee.

- 20.3 The Dean Research forwards the same to the RAC Coordinator, who shall make necessary arrangements for Synopsis presentation during the next RAC meeting.
- 20.4 All Ph.D. scholars must publish at least one/two research paper and two paper presentations as indicated under the Other Mandatory Credits in the Course Work Clause.
- 20.5 Evidence of the above shall be produced at the time of presentation of Synopsis to the RAC.
- 20.6 The RAC on due considerations of all the above shall grant final approval for the submission of Thesis. A copy of the final grant by the RAC shall be submitted to the Academic Section of the University for Further Processes.
- 20.7 The RAC on due consideration has the power to suggest corrective measures from the Synopsis to be carried out in the final Thesis.

21. SUBMISSION OF THESIS

- 21.1 Each candidate for the award of degree of Doctor of Philosophy shall submit five copies of his/her thesis in the prescribed format as per **Annexure - 5** along with the C.D. not earlier than prescribed minimum period of three years and not later than the maximum period of Six Years. The thesis shall be certified by both the Guide and by the Co-Guide(s) and submitted through proper channel to the Academic Section of the University.
- 21.2 The Supervisor shall submit a panel of examiners at least six months before the expected date of submission of the thesis. The panel shall include four examiners who, on the basis of their published work are acknowledged leaders in the field of study undertaken by the candidate and this should be indicated in the protocol.
- 21.3 A Board of four examiners i.e. two external examiners and two internal examiners shall be appointed by the University for assessment of the thesis. Two internal examiners shall be the Chief Supervisor and Co-supervisor of the candidate, who shall act as co-ordinators and internal examiner. The

other two will be external examiners from the panel of examiners as per 21.2 above.

- 21.4 After the thesis has been approved by the external and internal examiner, a public defence of the thesis will be held, as well as the viva voce examination to adjudge the general proficiency, subject knowledge on the Research work carried out and the subject(s) allied to the candidate's field of work.
- 21.5 If the thesis is rejected by more than one examiner, it will stand rejected and shall not be referred to any other examiner.
- 21.6 In the event that the thesis is rejected by only one examiner, it will be referred to another examiner from among the approved panel. In case the thesis is approved by this examiner, it will be considered as unanimously approved.
- 21.7 If one or more examiner recommends re-submission of the thesis after modifications it shall be done within a maximum period of six months from the date on which the candidate is so informed by the University.
- 21.8 The candidate shall be entitled to appear at the defence of thesis / viva voce examination only if the thesis is unanimously approved by the Board of Examiners for the thesis.
- 21.9 If the reports from all the external examiners are not received within two months, a copy of the thesis shall be sent to another examiner from amongst the approved panel.
- 21.10 The external examiners, from India who assessed the thesis of the candidate will act as the external examiners at the viva voce examination.
- 21.11 In the event of non-availability of one of the external examiners who examined the thesis, another examiner from amongst the panel be called for the viva voce examination at the discretion of the University.
- 21.12 There shall be a public defence of the thesis by the candidate. The topic, date and time of the defence of thesis shall be announced by the University well

in advance so that the Faculty members and others interested in the topic of the thesis can be present. Those attending the public defence, who are not members of the Board of Examiners, can also participate by asking relevant questions. The Board of Examiners shall take into consideration the views and criticism if any, of the Faculty members and others participating in the public defence of thesis. However, the result of the examinations shall be decided solely by the members of the Board of Examiners.

- 21.13 The Institutions shall develop appropriate methods so as to complete the entire process of evaluation of Ph.D. thesis within a period of six months from the date of submission of the dissertation/thesis.

22. EXTENSION OF TIME TO SUBMIT PH.D. THESIS

- 22.1 The thesis shall ordinarily be submitted not later than 6 years from the date of registration. Such cases where the Ph.D Scholar is unable to submit the thesis within a period of 6 years and requires extension of time, these cases first be considered by RAC on the recommendations of the Departmental Committee/ Supervisor. The Recommendations of the RAC may be placed before the Board of Management for their consideration.
- 22.2 If the scholar fails to submit thesis, even after extension of time so granted, the registration gets automatically lapsed and his / her name shall be taken off from the rolls of Registered Candidates.

23. RESULT

- 23.1 The candidate shall be declared eligible for the award of the Degree of Doctor of Philosophy only on the unanimous recommendations of the members of the Board of Examiners at the viva voce examination.
- 23.2 In case the examiners are not satisfied with the performance of the candidate in the above examination, the candidate shall be required to reappear for another viva voce examination after a period of two months provided such specific recommendations are carried out and resubmitted by the Board of Examiners.

24. AWARD OF THE PH.D. DEGREE:

The Ph.D Degree awarded by the Santosh Deemed to be University shall have a mention of **“Under the Faculty of Medicine”** in the provisional Pass Certificate / Degree.

25. DEPOSITORY WITH INFLIBNET

25.1 Following the successful completion of the evaluation process and before the announcement of the award of the Ph.D. degree, the Institution concerned shall submit an electronic copy of the M.Phil. dissertation /Ph.D. thesis to the INFLIBNET, for hosting the same so as to make it accessible to all Institutions/Colleges

25.2 Prior to the actual award of the degree, the degree-awarding Institution shall issue a provisional Certificate to the effect that the Degree has been awarded in accordance with the provisions of these UGC Regulations, 2016.

8) TO CONSIDER THE GUIDELINES, ROLES AND RESPONSIBILITIES OF STUDENTS WING OF UNESCO CHAIR IN BIO-ETHICS, SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, NCR DELHI

The Members of the Board of Management considered the **recommendations / minutes** of the Academic Council regarding **the Guidelines, Roles and Responsibilities of Students Wing of UNESCO CHAIR in BIO-ETHICS, Santosh Deemed to be University, Ghaziabad, NCR Delhi** and deferred the same for some clarifications from the Research Department as recommended by the Academic Council.

ITEM: 4

TO CONSIDER THE MINUTES OF THE 24th FINANCE COMMITTEE MEETING HELD ON 25.02.2021 AT 03:00 PM.

The Members of the Board of Management considered in detail the **recommendations / minutes** along with **AGENDA** of the 24th Finance Committee

held on 25.02.2021 at 3.00 PM and **approved** the same.

ITEM : 5

TO CONSIDER LETTER OF INTENT ISSUED BY MINISTRY OF HEALTH & FAMILY WELFARE, GOVT. OF INDIA FOR INCREASE OF PG SEATS FROM 2 TO THAT OF 5 SEATS IN 1) ORTHODONTICS & DENTOFACIAL ORTHOPAEDICS AND 2) CONSERVATIVE DENTISTRY & ENDODONTICS

The Members of the Board of Management **NOTED** that the following 2 proposals were submitted to the Dental Council of India/ Ministry of Health & Family Welfare (Dental Education Section), Govt. of India to increase PG Seats in the Departments of Orthodontics & Dentofacial Orthopaedics, Conservative Dentistry & Endodontics from the **ACADEMIC YEAR 2021-22**.

S.N	Name of the Course	Existing Seats	Proposed Seats
1	MDS-Orthodontics & Dentofacial Orthopaedics	2	6
2	MDS-Conservative Dentistry & Endodontics	2	6

The Members of the Board of Management also noted that **Intent letter** for increase of PG seats issued by the Ministry of Health & Family Welfare (Dental Education Section), Govt. of India vide their letter No.V.12017/8/2020-DE dated 03.02.2021.

The members further noted that the required details along with Bank Guarantee of Rs.15 Lakhs for each course were submitted on 15.02.2021 in response to the terms and conditions of the Intent Letter for issuance of the Letter of Permission (LOP) in respect of the following PG seats:

S.No	Name of the Course	Existing Seats	Sanctioned Seats	Total Seats
1	MDS-Orthodontics & Dentofacial Orthopaedics	2	3	5
2	MDS-Conservative Dentistry & Endodontics	2	3	5

The Members of the Board of Management **noted** and **approved** the same.

ITEM :6

TO CONSIDER THE ACTION TAKEN REPORT ON THE FEEDBACK ANALYSIS OF THE STAKEHOLDERS-SANTOSH DEEMED TO BE UNIVERSITY

The Members of the Board of Management considered the request of the Director, IQAC to consider **“THE ACTION TAKEN REPORT FOR THE FEEDBACK FOR CURRICULUM FROM STAKEHOLDERS”** and **approved** the same as under:

ACTION TAKEN REPORT OF THE UNIVERSITY

STUDENTS FEEDBACK ON CURRICULUM			
	SUGGESTIONS	RECOMMENDATION	ACTION TAKEN REPORT
	Need more Interactive Lectures and Clinical exposure	Participative Teaching and learning needs to be practiced. Procured the Lecture Capturing System to facilitate e-learning	Faculty development program are conducted for inclination towards online teaching and learning methodologies by Medical Education Unit. Students assigned to participate in various field visits camps, internship and encourage to undertake research projects.

	Foreign Authored Books for library	Need to increase Foreign Books and Journals for the Library	Latest addition books bought and Journals upgraded. Scopus, DELNET, EBSCO procured to promote usage of library e-resources.
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TEACHER'S FEEDBACK ON CURRICULUM			
	SUGGESTIONS	RECOMMENDATION	ACTION TAKEN REPORT
	Curriculum enrichment	Enhancement of curriculum through new courses.	Various Fellowship Program and more Interdisciplinary Value-Added courses have been initiated.
	Widen Scope of Research Facilities	More Research fund and need to be given to the faculty for Research projects	<p>Research projects for both students and faculty has been undertaken with both Intra Mural and Extra Mural funding.</p> <p>MOU's for research with various academic institutions and industries including Bionest</p> <p>Clinical trials have also been initiated.</p> <p>Patent and Copy Rights have been procured.</p> <p>Student startup has been initiated through various sessions and competitions are conducted to encourage their participation.</p>

			Central Research Lab and BSL to lab ready with accreditation
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ALUMNI FEEDBACK ON CURRICULUM			
	SUGGESTIONS	RECOMMENDATION	ACTION TAKEN REPORT
	More Skill based Technique to be incorporated.	Programs on Skill enhancement were created and conducted	Advanced Skill Lab available where Skills are taught as part of curriculum and assessed. Programs like National Skill Conclave involving all Departments to participate with faculty presentation and various session online

PROFESSIONAL FEEDBACK ON CURRICULUM			
	SUGGESTIONS	RECOMMENDATION	ACTION TAKEN REPORT
	Enhancing Skills for core Value	To conduct capacity building programs for Students_	Professional ethics, values, communication skill are conducted for students to enhance their foundation of skill and knowledge concepts

EMPLOYER FEEDBACK			
	SUGGESTIONS	RECOMMENDATION	ACTION TAKEN REPORT

	Specific skills to be instilled in the students.	To enhance Skill development for overall ability of student outcome	Feedback taken help implementing student to gain competencies in skill and their professional development including entrepreneurial capabilities.
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The Members of the Board of Management (Dr.M.M.Singh & Dr. Balakrishnan) while approving the action taken as above suggested as under:

“To maintain the documentation and elaborate of each above action taken report.”

The above suggestion will be considered in future as informed by Director IQAC during the meeting and the same was **approved** by the Members of the Board of Management.

ITEM : 7

TO CONSIDER THE REVISED LEAVE POLICY OF SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, NCR DELHI

The Members of the Board of Management noted that the existing leave policy of the Santosh Deemed to be University, as per Santosh University Rules 2007 vide clause 73 and also noted the Uttar Pradesh Leave Rules, Central Government Leave Policy, the MCI/DCI minimum requirement of 240 working days in a year etc.

The Members of the Board of Management after considering the proposal in detail and **approved** the same as under:

1. GENERAL PRINCIPLES:

- (a) The Santosh University Holidays, leave and vacation shall be framed or followed without prejudicial to the minimum MCI/DCI and such other

Council requirement of 240 working days in a year ;

- (b) Leave cannot be claimed as a matter of right;
- (c) The leave sanctioning authority may refuse or revoke leave of any kind;
- (d) The sanctioning authority may recall an employee to duty for any reason, whatsoever, before the expiry of the leave sanctioned.
- (e) No employee is eligible for any kind of leave, other than the Leave without Pay (LWP), before he completes atleast two months of continuous service in the University;
- (g) An employee while on suspension is not eligible for any kind of leave;
- (h) Generally, vacation and holidays cannot be claimed as a matter of right. The competent authority is empowered to refuse, curtail or revoke any leave or vacation, in the interest of the University. An employee proceeding on Earned Leave or Vacation exceeding 07 days shall hand over charge to a person designated by the competent authority / Head of the Department and should submit his joining report on return from such leave/vacation. Normally, in such cases the Head of Department will give charge to the next junior to him in his department; Except in an emergency, an application for leave for three days or less should be made atleast 24 hours prior to the time from which the leave is required. Application for leave for more than three days should be made atleast seven days before the date from which the leave is required.
- (i) No employee shall accept any other employment during the period of leave or vacation. An employee leaving headquarters on leave or vacation shall furnish his leave address and telephone/mobile number (s) in his leave application to the sanctioning authority;
- (j) An employee on leave on medical grounds, if found necessary, is subject to the medical examination of the Medical Officer of the Hospital and will be allowed to re-join duty only on being found medically fit by the Medical Officer/Medical Board of the Hospital;
- (k) If an employee wishes to re-join duty before the expiry of leave / vacation,

he can do so with the prior permission of the sanctioning authority;

- (l) For the purpose of calculation of the period of leave due to an employee, 'Probationary Period' of his service, if any, shall be taken into account;
- (m) Over staying after the leave period is not permissible. It is necessary that an application for extension should be sent well in advance before the original leave expires. It is not automatic that an extension of leave will be granted as a matter of routine. The leave sanctioning authority has a right to refuse such extension on justified grounds and the employee will be treated as absent if no extension is granted.
- (o) The sanctioning authority and the Personnel Department shall maintain leave account in the Service Register of every employee;
- (p) If an employee is convicted for an offense and applied for leave, the authorities are not bound to grant him leave.

2. Casual Leave

The Casual Leave with pay in a calendar year may be granted to an employee for a maximum of 08 days only by the authorised Authority. The Leave application shall be given in advance and get it sanctioned by the authority duly arranging the alternative arrangement. The Casual leave shall not be carried over to the next calendar year.

3. Earned Leave

- (i) Earned leave is not eligible for Teaching staff as they are availing the vacation and the Non-Teaching staff who has not completed the one year of continuous period of service.
- (ii) The Non-Teaching staff on completion of a continuous period of one year of service are eligible for 31 days of Earned leave in a year.
- (iii) An application for sanction of Earned Leave shall be submitted atleast 7 days in advance;
- (iv) Earned leave shall not ordinarily be granted for less than 3 days.
- (v) Encashment of earned leave is not permissible.

- (vi) Leave on loss of pay of any kind shall not count for calculation of E.L credit and shall also not countable for the qualifying service or for sanction of increment;
- (vii) Earned leave can't be combined with any other kind of leave.

4. Medical Leave

The Medical Leave, on half pay, for Teaching and Non-Teaching staff on completion of continuous period of one year service are as follows:

Medical Leave in a year

- (a) Teaching staff ... 10 days in a year (subject to Maximum of 240 days during entire service
 - (b) Non-Teaching staff... 10 days in a year (subject to maximum of 240 days during entire service.
- (i) In case if an employee gets hurt or injured in the course of normal discharge of his duties and the Medical Board certifies then he will be granted medical leave with full pay;
 - (i) Such an employee shall re-join duty immediately if the Medical Board certifies that he is medically fit to resume duty.
 - (ii) For availing 240 days of medical leave in entire service the teaching or non-teaching staff shall have completed atleast 20 years of service in the University to become eligible for the same.

5. Extraordinary Leave without pay and allowances:

- a) The sanction of Extraordinary leave without pay is at the discretion of the leave sanctioning authority under exceptional circumstances when an employee has no other kinds of leave for sanction.
- b) The sanction of the Extraordinary leave without pay to one employee cannot be quoted as a precedent by another employee and the right to sanction or deny the same rests with the leave sanctioning authority.
- c) The duration of the leave shall not exceed six months and the period of this kind of leave will not count for increment, earning earned leave and long service award.

6. Maternity Leave

- (i) Female Teaching staff and other Non-teaching staff are eligible for a total of twenty-six (26) calendar weeks of maternity leave. Maternity leave is eligible only upto a second living child.
 - a) For birth, a female may start leave up to eight weeks before the expected delivery.
 - b) For adoptive and commissioning females may start leave from the date the child is handed over to the adopting mother or the commissioning mother, as the case may be.
- (ii) Maternity leave can be combined with other kinds of leave, except Casual Leave;
- (iii) The Employee will be paid 100% of pre-leave salary.
- (iv) The 26 (twenty-six) calendar weeks are inclusive of rest days, off days and public holidays.
- (v) Maternity leave generally begins on the date requested by an eligible Employee and must be taken continuously upon the birth or adoption of the child.
- (vi) To minimize disruption, after availing the maternity leave, an Employee cannot take any additional time off immediately.
- (vii) In the event of a miscarriage, up to 6 (six) weeks of paid leave will be granted immediately following a miscarriage. An Employee is not eligible for maternity leave in this case.

7. Vacation Rules

- (a) **Applicability:** The Professors, Associate Professors, Readers, Asst. Professors Lecturers, Demonstrators who were considered as teaching staff and have completed one year of continuous service in the University are eligible for the Vacation Leave:
- (b) **Eligibility:** 32 days in a calendar year (23 days in summer and 09 days in winter) for Teaching Staff are as follows:

Kind of Vacation	No. of Days	Vacation Period for Teaching staff
Summer	23 Days	a) I Half from 17 th May to 08 th June.

		b) 9th June Common working Day. c) II Half from 10 th June to 2 nd July
Winter	09 Days	a) I Half from 18 th Dec. to 26 th Dec. b) 27 th Dec. Common working Day. c) II Half from 28 th Dec. to 5th Jan.

Note:

- (i) Summer Vacation and Winter vacation is entitled to the teaching staff after completion of **one year** continuous service in the University to avail vacation
- (ii) The Faculty Member/ Vacation Staff who are denied to take Summer & Winter Vacation due to academic exigency, such vacation staff will be entitled for 10 days Earned Leave/ Casual leave for the denial of the vacation i.e. at a rate of 3 Vacation Leaves = 1 Earned Leave/ Casual Leave.
- (iii) Those Faculty member / Staff who have availed 32 days Vacation (both Summer & Winter) of the concerned year, they are not entitled for Earned Leave.
- (iv) Those who have not availed vacation can opt for Conversion of 3 Vacation leaves to 1 Earned Leave/ Casual Leave and should avail within a period of six months from the date of conversion. There will be no carry forwarding of such Earned Leave/ Casual Leaves.

8. Compensatory Leave

The University shall have the rights to call any employee to attend office on Sundays and other public / local holidays and he can avail compensatory Leave(s) in lieu of attending the holiday(s) duty and the same has to be given in writing within one month through his controlling officer on the next working day asking for credit and such leave if not availed shall be lapsed after six months from the date of the holiday duty. No allowance is permissible for such duties.

9. Study Leave without pay

The study leave is eligible only for those who have put in a minimum of three years of continuous service in the University and the leave will be sanctioned to them without pay and allowances, subject to the production of a Bond to the University that he/she will work in the University service atleast for a further period of ten years on his/her re-joining. . The tenor of study leave shall be maximum 02 years on case to case basis.

10.Academic Leave / Special Leave / Duty Leave

Fifteen days of duty leave / academic leave / special leave entitled in a calendar year to the faculty members for attending the various academic activities viz. conference (with TA, DA and Registration fee), examination etc and any other academic activities which is in the interest of the University, the faculty members can be permitted on duty terms over and above the entitlement of duty leave in a year as **approved** by the Board of Management in its meeting held on 08.08.2020.

11.Over stay of Leave

Over stay of leave is often a habit with many of the employees. It is necessary that an application for extension should be sent well in advance before the original leave expires. It is not automatic that an extension of leave will be granted as a matter of routine. The leave sanctioning authority has a right to refuse such extension on justified grounds and the employee will be treated as absent if no extension is granted. It cannot be presumed by the authority that the employee is reluctant to continue in service, and his services can be terminated automatically. In such case proper show cause notice and enquiry be held and action be taken in compliance with the requirements."

12.Restricted Holidays

Two (2) Days in a calendar year.

13.Declared Holidays

The Santosh Deemed to be University shall adopt every year the list of declared holidays of the Uttar Pradesh Government including any additional leave which may be ordered by District Magistrate from time to time.

GIST IS AS UNDER:				
Teaching Staff			Non-Teaching	
S.No	Nature of Leave	No. of Days	Nature of Leave	No. of Days
1	Summer Vacation and Winter vacation [After completion of one year continuous service in the University are eligible to avail vacation]	<p>Summer Vacation-23days</p> <p>a. 1st Half from 17th May to 08th June.</p> <p>b. 9th June Common working Day.</p> <p>c. 2nd Half from 10th June to 2nd July</p> <p>Winter Vacation-09 days</p> <p>a. 1st Half from 18th Dec. to 26th Dec.</p> <p>b. 27th Dec. Common working Day.</p> <p>c. 2nd Half from 28th Dec. to 5th Jan.</p>	Nil	Nil
2	Casual Leave	08 Days	Casual Leave	08 Days
3	Gazetted Holidays in a calendar year	25 days [including Sunday Holidays If any] and the list of declared holidays of the Uttar Pradesh Government including any additional holiday which may be ordered by the District Magistrate from time to time.	Gazetted Holidays	25 days [including Sunday Holidays If any] and the list of declared holidays of the Uttar Pradesh Government including any additional holiday which may be ordered by the District Magistrate from time to time.
4	Restricted Holidays	02 Days	Restricted Holidays	02 Days

	in a calendar year			
5	Medical Leave	10 Days in a year (subject to maximum of 240 days during entire service)	Medical Leave	10 Days in a year (subject to maximum of 240 days during entire service)
6	Academic Leave / Special Leave / Duty Leave In a Calendar year	15 Days	Nil	Nil
7	Earned leave Subject to as per Note-(i) to (iv) of Vacation Rules	10 Days	Earned leave In a Calendar year	31 Days
8	Maternity Leave Subject to other terms and conditions	182 Days	Maternity Leave Subject to other terms and conditions	182 Days

Note:

- (v) Summer Vacation and Winter vacation is entitled to the teaching staff after completion of **one year** continuous service in the University to avail vacation
- (vi) The Faculty Member/ Vacation Staff who are denied to take Summer & Winter Vacation due to academic exigency, such vacation staff will be entitled for 10 days Earned Leave/ Casual leave for the denial of the vacation i.e. at a rate of 3 Vacation Leaves = 1 Earned Leave/ Casual Leave.
- (vii) Those Faculty member / Staff who have availed 32 days Vacation (both Summer & Winter) of the concerned year, they are not entitled for Earned Leave.
- (viii) Those who have not availed vacation can opt for Conversion of 3 Vacation leaves to 1 Earned Leave/ Casual Leave and should avail

within a period of six months from the date of conversion. There will be no carry forwarding of such Earned Leave/ Casual Leaves.

ITEM : 8

TO REVIEW THE MEETING OF THE IQAC-SANTOSH DEEMED TO BE UNIVERISTY HELD ON 23.12.2020

The Members of the Board of Management noted that the minutes of meeting of IQAC held on **23.12.2020**. The suggestions as observed by the IQAC during the meeting on 23.12.2020, **may be implemented**”

The suggestions of the IQAC were as under:-

1) Conduct of FDP on clinical skills assessment :

Orientation to clinical skills is an important aspect of the CBME Curriculum for which it was discussed that the assessment tools to be improved. It was decided that the Medical Education Unit take the initiative to plan and shall conduct FDP for the faculty of the Santosh Medical College and Hospital.

2) Development of skill lab further for advance simulators:

It was discussed and suggested that procurement and training of advance simulators should be planned and training programmes to be organized for the faculty.

3) Extra mural funding for research project:

Faculty should continue to work towards Extra mural funding projects and more programmes and initiatives to be worked on and planned with Research Associates for the process of applying for extra mural funding. Dean Research shall motivate the faculty unless to send proposals for Extra mural funding.

4) Alumni Association meeting:

Alumni association registration have been received and further planning of activities for the alumni should be planned and implemented. An informal programme or a small gathering can be initiated to discuss the possibilities of ways of interaction and increased contribution by the alumni.

5) ERP (Enterprise Resource Planning) finalization:

IQAC recommends the IT Department to finalize the ERP Project and implement all the processes at the earliest as the existing contract of Muthu Labs. Digital campus has been terminated for lack of external support from the service provider.

6) Submission of AQARs

The IQAC discussed the submission of the AQARs which is a pre-requisite for the IIQA and SSR submission. It was discussed that the AQARs should be completed and submitted before last week of May 2021 in order to be eligible to begin the IIQA processes.

7) Procurement of EBSCO – discipline specific online database

EBSCO discipline specific database needs to be subscribed for having specialized access to various medical related Journals for enhance the knowledge and understanding of Research and also to widen the utility of the scope of the research of the faculty members.

ITEM : 9

TO CONSIDER THE MINUTES OF WEEDING OUT OF OLD RECORDS COMMITTEE MEETING HELD ON 20.02.2021

The Members of Board of Management considered the Minutes of the 8th Meeting of Weeding Out of Old Records Committee held on 20.02.2021 and **approved** the same as under:

1. EXAMINATION [CONFIDENTIAL] BRANCH

S. No.	Nature of Record	Decisions
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1	Question papers original and proof thereof	To weed out all question papers original and proof thereof up to 31st October 2018
2	Appointment of Examiners [i] Files- Correspondence [ii]Acceptance forms	To weed out all Appointment of Examiners [i] Files- Correspondence [ii]Acceptance forms up to 31st October 2017
3	Appointment of Moderators for Question papers	To weed out all Appointment of Moderators for Question papers up to 31st October 2017
4	Conduct of examinations: [i] Chelan's, Despatch memos, Seating plans, Received forms. [ii] Examiners receipts of Answer Books.	To weed out all pertaining to conduction of examinations records i.e.: [i] Chelan's, Despatch memos, Seating plans, Received forms. [ii] Examiners receipts of Answer Books up to 31st October 2018
5	Moderation of Results – Correspondence viz – Grace Marks etc.	To weed out all records of Moderation of Results – Correspondence viz – Grace Marks etc. up to 31st October 2018
6	Re-Totaling of Marks, Results, Correspondence, Applications and connected scripts.	To weed out all pertaining to Re-Totaling of Marks, Results, Correspondence, Applications and connected scripts records up to 31st October 2018
7	All Other Answer Books of any kind of University Entrance Examinations/ University Internal Examinations of all UG & PG Courses	To weed out all Other Answer Books of any kind of University Entrance Examinations/ University Internal Examinations of all UG & PG Courses records up to 31st October 2019
8	Applications forms of the candidates for University	To weed out all Applications forms of the candidates for University Entrance

	Entrance Examinations for all U.G. & P.G. Courses	Examinations for all U.G. & P.G. Courses records up to 30th April 2020
9	Miscellaneous Correspondence files	To weed out all records pertaining Miscellaneous Correspondence files of the Academic Section and Examination Section up to 31st October 2018
10	Diary & Dispatch Registers, peon Book.	To weed out all old records pertaining to Diary & Dispatch Registers, peon Book up to 31st October 2018
11	Results [Cyclostyled /Photocopy spare copies]	To weed out all old records pertaining to Results [Cyclostyled /Photocopy spare copies] up to 31st October 2019

2. FINANCE BRANCH

S.No.	Nature of Record	Decisions
1	Cash Books	To weed out all old records pertaining to Cash Books up to 31st October 2015
2	Demand & Collection Register [Fees]	To weed out all old records pertaining to Demand & Collection Register [Fees] up to 31st October 2015
3	Stock register of Receipt Books	To weed out all old records pertaining to Stock register of Receipt Books up to 31st October 2015
4	Other Charges [Contingent registers]	To weed out all old records pertaining to Other Charges [Contingent registers] up to 31st October 2017
5	Counterfoils of Receipt Books	To weed out all old records pertaining to Counterfoils of Receipt Books up to 31st October 2015
6	Counterfoils of Cheque Books	To weed out all old records pertaining to Counterfoils of Cheque Books up to 31st October 2019
7	Pay Bills	To weed out all old records pertaining to Pay Bills up to 31st October 2017

8	Diary and Dispatch Registers	To weed out all old records pertaining to Diary and Dispatch Registers up to 31st October 2015
9	Miscellaneous Correspondence	To weed out all old records pertaining to all Miscellaneous Correspondence of the Finance Department up to 31st October 2017
10	Remittance Register	To weed out all old records pertaining to Remittance Register up to 31st October 2015
11	Permanent Advance Registers	To weed out all old records pertaining to Permanent Advance Registers up to 31st October 2015
12	Disbursement Register of Salaries	To weed out all old records pertaining to Disbursement Register of Salaries up to 31st October 2015
13	Deduction Registers	To weed out all old records pertaining to Deduction Registers up to 31st October 2017
14	Records of Voluntary Contribution	To weed out all old records pertaining to voluntary contribution up to 31st October 2015
15	Register of Advance [Temporary]	To weed out all old records pertaining to Register of Advance [Temporary] up to 31st October 2018
16	Broad Sheet of Deductions	To weed out all old records pertaining to Broad Sheet of Deductions up to 31st October 2017
17	Broad Sheet of Advances	To weed out all old records pertaining to Broad Sheet of Advances up to 31st October 2018
18	P.F. Vouchers other than final payments	To weed out all old records pertaining to P.F. Vouchers other than final payments up to 31st October 2017
19	Refund Vouchers	To weed out all old records pertaining to Refund Vouchers up to 31st October 2017

It was also decided by the Committee relating to the Finance Department record that the records which are available with the Finance Department in respect of the above nature of records may be weed out up to the period as mentioned above against each nature of records.

3. COLLEGE BRANCH

S.No.	Nature of Record	Decisions
1.	Miscellaneous Correspondence	To weed out all old records pertaining to all Miscellaneous Correspondence of the Santosh Medical and Dental Colleges & Hospitals up to 31st October 2015

4. P.S. VICE – CHANCELLOR

S.No.	Nature of Record	Decisions
1.	Misc. Type of Correspondence Staff on employment etc.	To weed out all old records pertaining to Misc. Type of Correspondence Staff on employment etc. up to 31st October 2019
2.	Leave file and Leave Register	To weed out all old records pertaining to Leave file and Leave Register up to 31st October 2017
3.	Memberships of Boards and Committees	To weed out all old records pertaining to Memberships of Boards and Committees up to 31st October 2017
4.	Colleges, Departments, Faculties Misc. Correspondence	To weed out all old records pertaining to Colleges, Departments, Faculties Misc. Correspondence up to 31st October 2017

ITEM : 10

SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “BROCHURE-NATIONAL HEALTH SKILL CONCLAVE” ON 01.01.2021 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-DR. TRIPTA BHAGAT, DR. V.P.GUPTA]

The members of the Board of Management considered the proposal submitted by Dr. Tripta Bhagat, Vice Chancellor, Santosh Deemed to be University

and Dr.V.P.Gupta, Registrar, Santosh Deemed to be University (As **Inventors**) for submission of Copyright Application entitled **“BROCHURE-NATIONAL HEALTH SKILL CONCLAVE”** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. The Copyright Application was scrutinized and signed on 01.01.2021 and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi and decided as under: -

“The members of the Board of Management considered the above proposal and **granted ex-post-facto approval** for submission of Copyright Application entitled **“BROCHURE-NATIONAL HEALTH SKILL CONCLAVE”** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. Dr. Tripta Bhagat, Vice Chancellor, Santosh Deemed to be University and Dr.V.P.Gupta, Registrar, Santosh Deemed to be University are **Inventors** for the above Copyright”.

ITEM : 11

SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “BIAST (BACTERIAL IDENTIFICATION AND ANTIBIOTIC SUSCEPTIBILITY TESTING)” ON 08.01.2021 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-MR.SAMEER SINGH FAUJDAR, DR. DAKSHINA BISHT]

The members of the Board of Management considered the proposal submitted by Mr.Sameer Singh Faujdar, Ph.D Scholar, Department of Microbiology and Dr.Dakshina Bisht, Professor, Department of Microbiology (As **Inventors**) for submission of Copyright Application entitled **“BIAST (BACTERIAL IDENTIFICATION AND ANTIBIOTIC SUSCEPTIBILITY TESTING)”** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. The Copyright Application was scrutinized and signed on 08.01.2021 and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi and decided as under: -

“The members of the Board of Management considered the above proposal and **granted ex-post-facto approval** for submission of Copyright Application entitled **“BIAST (BACTERIAL IDENTIFICATION AND ANTIBIOTIC SUSCEPTIBILITY TESTING)”** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. Mr.Sameer Singh Faujdar, Ph.D Scholar, Department of Microbiology and

Dr.Dakshina Bisht, Professor, Department of Microbiology are **Inventors** for the above Copyright”.

ITEM : 12

SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “ETHICAL AND WORK CULTURE(EWC) SCORING SCALE” ON 15.01.2021 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-DR. ASHUTOSH RAWAT, DR. JUHI AGGARWAL, DR. SWATI SINGH, DR. ABHISHEK PATHRE, DR. JYOTI BATRA]

The members of the Board of Management considered the proposal submitted by Dr.Ashutosh Rawat, Professor & Head of the Department of Microbiology, Dr. Juhi Aggarwal, Professor & Head of the Department of Biochemistry, Dr Swati Singh, Associate Professor, Department of Pathology, Dr. Abhishek Pathre, Associate Professor, Department of Pathology and Dr. Jyoti Batra, Dean-Research (As **Inventors**) for submission of Copyright Application entitled **“ETHICAL AND WORK CULTURE(EWC) SCORING SCALE”** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. The Copyright Application was scrutinized and signed on 15.01.2021 and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi and decided as under: -

“The members of the Board of Management considered the above proposal and **granted ex-post-facto approval** for submission of Copyright Application entitled **“ETHICAL AND WORK CULTURE(EWC) SCORING SCALE”** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. Dr.Ashutosh Rawat, Professor & Head of the Department of Microbiology, Dr. Juhi Aggarwal, Professor & Head of the Department of Biochemistry, Dr Swati Singh, Associate Professor, Department of Pathology, Dr. Abhishek Pathre, Associate Professor, Department of Pathology and Dr. Jyoti Batra, Dean-Research are **Inventors** for the above Copyright”.

ITEM : 13

SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “EFFICIENT DIAGNOSIS AND PREDICTION OF STROKE AMONG PATIENTS

**IN HILLY AREAS OF UTTARAKHAND: A DEEP MACHINE LEARNING” ON 05.02.2021
IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY, [INVENTOR- MR. ANKIT
SINGH]**

The members of the Board of Management considered the proposal submitted by Mr. Ankit Singh, Assistant Professor cum Biostatistician (As **Inventor**) for submission of Copyright Application entitled **“EFFICIENT DIAGNOSIS AND PREDICTION OF STROKE AMONG PATIENTS IN HILLY AREAS OF UTTARAKHAND: A DEEP MACHINE LEARNING”** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. The Copyright Application was scrutinized and signed on 05.02.2021 and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi and decided as under: -

“The members of the Board of Management considered the above proposal and **granted ex-post-facto approval** for submission of Copyright Application entitled **“EFFICIENT DIAGNOSIS AND PREDICTION OF STROKE AMONG PATIENTS IN HILLY AREAS OF UTTARAKHAND: A DEEP MACHINE LEARNING”** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. Mr. Ankit Singh, Assistant Professor cum Biostatistician is the **Inventor** for the above Copyright”.

ITEM: 14

**SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI
ENTITLED “SU SCALE TO ASSESS BARRIERS IN ACCESSING ORAL HEALTH CARE” ON
09.02.2021 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY, [INVENTORS-
DR. NEETI MITTAL, DR. JYOTI BATRA]**

The members of the Board of Management considered the proposal submitted by Dr. Neeti Mittal, Reader, Department of Paediatric & Preventive Dentistry and Dr. Jyoti Batra, Dean-Research (As **Inventors**) for submission of Copyright Application entitled **“SU SCALE TO ASSESS BARRIERS IN ACCESSING ORAL HEALTH CARE”** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. The Copyright Application was scrutinized and signed on 09.02.2021 and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi and decided as under: -

“The members of the Board of Management considered the above proposal and **granted ex-post-facto approval** for submission of Copyright Application entitled **“SU SCALE TO ASSESS BARRIERS IN ACCESSING ORAL HEALTH CARE”** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. Dr. Neeti Mittal, Reader, Department of Paediatric & Preventive Dentistry and Dr.Jyoti Batra, Dean-Research are **Inventors** for the above Copyright”.

ITEM : 15

SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “SIMPLE METHOD FOR SELF-IDENTIFICATION OF NEED FOR ORTHODONTIC TREATMENT BY TEENAGERS” ON 11.02.2021 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS- DR.PARVIDNER KAUR, DR RAJIV AHLUWALIA, DR.DEEPA VERMA]

The members of the Board of Management considered the proposal submitted by Dr.Parvinder Kaur, Reader, Department of Orthodontics, Dr. Rajiv Ahluwalia, Professor and Head of the Department of Orthodontics and Dr. Deepa Verma, Professor, Department of Orthodontics (As **Inventors**) for submission of Copyright Application entitled **“SIMPLE METHOD FOR SELF-IDENTIFICATION OF NEED FOR ORTHODONTIC TREATMENT BY TEENAGERS”** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. The Copyright Application was scrutinized and signed on 11.02.2021 and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi and decided as under: -

“The members of the Board of Management considered the above proposal and **granted ex-post-facto approval** for submission of Copyright Application entitled **“SIMPLE METHOD FOR SELF-IDENTIFICATION OF NEED FOR ORTHODONTIC TREATMENT BY TEENAGERS”** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. Dr.Parvinder Kaur, Reader, Department of Orthodontics, Dr. Rajiv Ahluwalia, Professor and Head of the Department of Orthodontics and Dr. Deepa Verma, Professor, Department of Orthodontics are **Inventors** for the above Copyright”.

ITEM: 16

SUBMISSION OF APPLICATION TO THE REGISTRAR OF COPYRIGHT, NEW DELHI ENTITLED “ASSESSMENT OF SEVERITY OF ALLERGIC RHINITIS AND USE OF STEROIDS” ON 12.02.2021 IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY [INVENTORS-DR.VANDANA SINGH, DR.RAINA RATHORE, DR.SUSHIL GAUR, DR.UDITA ARORA]

The members of the Board of Management considered the proposal submitted by Dr.Vandana Singh Professor and Head of the Department of ENT, Dr. Raina Rathore, Senior Resident, Department of ENT, Dr. Sushil Gaur, Associate Professor, Department of ENT, Dr. Udit Arora, Junior Resident, Department of ENT (As **Inventors**) for submission of Copyright Application entitled “**ASSESSMENT OF SEVERITY OF ALLERGIC RHINITIS AND USE OF STEROIDS**” in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. The Copyright Application was scrutinized and signed on **12.02.2021** and submitted to the **COPYRIGHT DIVISION, DEPARTMENT OF HIGHER EDUCATION, NEW DELHI** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi and decided as under: -

“The members of the Board of Management considered the above proposal and **granted ex-post-facto approval** for submission of Copyright Application entitled “**ASSESSMENT OF SEVERITY OF ALLERGIC RHINITIS AND USE OF STEROIDS**” in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. Dr.Vandana Singh Professor and Head of the Department of ENT, Dr. Raina Rathore, Senior Resident, Department of ENT, Dr. Sushil Gaur, Associate Professor, Department of ENT, Dr. Udit Arora, Junior Resident, Department of ENT are **Inventors** for the above Copyright”.

ITEM : 17

FILED PATENT ENTITLED “A RETRACTION SPRING” TO THE CONTROLLER OF PATENTS, THE PATENT OFFICE, NEW DELHI ON 01.01.2021 – IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, NCR DELHI [INVENTORS DR.KUNAL SHARMA, DR.RAJIV AHLUWALIA]

The members of the Board of Management considered the proposal submitted by Dr.Kunal Sharma, PG Student in the Department of Orthodontics and Dentofacial Orthopaedics and Dr. Rajiv Ahluwalia, Professor and Head of the Department of Orthodontics and Dentofacial Orthopaedics (As **Inventors**) for filing a patent on the topic **“A RETRACTION SPRING”** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. The patent application was scrutinized and signed on **01.01.2021** and filed **to the Controller of Patents, the Patent Office, New Delhi** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi and decided as under: -

“The members of the Board of Management considered the above proposal and **granted ex-post-facto approval** for filing a patent entitled **“A RETRACTION SPRING”** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. Dr.Kunal Sharma, PG Student in the Department of Orthodontics and Dentofacial Orthopaedics and Dr. Rajiv Ahluwalia, Professor and Head of the Department of Orthodontics and Dentofacial Orthopaedics are the **Inventors** for the above Patent”.

ITEM : 18

FILED PATENT ENTITLED “ METHOD FOR LCMS BASED PROTEOMIC ANALYSIS OF CIRCULATING IMMUNE COMPLEXES FROM TUBERCULOSIS PATIENTS” TO THE CONTROLLER OF PATENTS, THE PATENT OFFICE, NEW DELHI ON 06.01.2021 – IN THE NAME OF SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, NCR DELHI [INVENTORS MR.AJAY KUMAR, DR. DAKSHINA BISHT]

The members of the Board of Management considered the proposal submitted by Mr.Ajay Kumar, Department of Microbiology and Dr. Dakshina Bisht, Professor, Department of Microbiology (As **Inventors**) for filing a patent on the topic **“METHOD FOR LCMS BASED PROTEOMIC ANALYSIS OF CIRCULATING IMMUNE COMPLEXES FROM TUBERCULOSIS PATIENTS”** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. The patent application was scrutinized and signed on **06.01.2021** and filed **to the Controller of Patents, the Patent Office, New Delhi** in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi and decided as under: -

“The members of the Board of Management considered the above proposal and **granted ex-post-facto approval** for filing a patent entitled “ **METHOD FOR LCMS BASED PROTEOMIC ANALYSIS OF CIRCULATING IMMUNE COMPLEXES FROM TUBERCULOSIS PATIENTS**” in the name of Santosh Deemed to be University, Ghaziabad, NCR Delhi. Mr.Ajay Kumar, Department of Microbiology and Dr. Dakshina Bisht, Professor, Department of Microbiology are the **Inventors** for the above Patent”.

ITEM : 19

MEMORANDUM OF UNDERSTANDING BETWEEN SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, NCR DELHI AND “LOGIQUEST”, DIVISION OF THEINKCELL LEARNING SOLUTIONS PVT LTD” TELANGANA (SIGNED ON 01.01.2021)

The members of the Board of Management considered the proposal of Memorandum of Understanding signed by Santosh Deemed to be University, Ghaziabad, NCR Delhi and “ ‘LOGIQUEST’ **DIVISION OF THINKCELL LEARNING SOLUTIONS PVT. LTD**”and **granted** ex-post-facto approval, as under:-

“After mutual understanding, the Memorandum of Understanding was signed on **01.01.2021** for a period of **five years** by both parties i.e. **First Party** “ ‘LOGIQUEST’ **DIVISION OF THINKCELL LEARNING SOLUTIONS PVT. LTD**” and **Second Party** “Santosh Deemed to be University, Ghaziabad, NCR Delhi”.

ITEM : 20

MEMORANDUM OF UNDERSTANDING BETWEEN SANTOSH DEEMED TO BE UNIVERSITY, GHAZIABAD, NCR DELHI AND “VISIBLE BODY PVT LTD” GURUGRAM (SIGNED ON 18.02.2021)

The members of the Board of Management considered the proposal of Memorandum of Understanding signed by Santosh Deemed to be University, Ghaziabad, NCR Delhi and “**VISIBLE BODY PVT LTD**” GURUGRAM and **granted** ex-post-facto approval, as under:-

“After mutual understanding, the Memorandum of Understanding was signed on **18.02.2021** for a period of three years by both parties i.e. **First Party** “Santosh Deemed to be University, Ghaziabad, NCR Delhi” and **Second Party** “VISIBLE BODY PVT LTD” Gurugram.

ITEM : 21

TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEE MEETING HELD ON 25.02.2021 FOR THE SELECTION OF VARIOUS FACULTY MEMBERS / HODS IN SANTOSH MEDICAL COLLEGE & HOSPITAL DURING THE PERIOD 16.12.2020 TO 25.02.2021.

The Members of the Board of Management considered the recommendations of the Selection Committee for the selection of various faculty posts /HODs met on 25.02.2021 for the period from 16.12.2020 to 25.02.2021 of Santosh **Medical** College & Hospital and the same was **approved**.

ITEM : 22

TO CONSIDER THE RECOMMENDATIONS OF THE SELECTION COMMITTEE MEETING HELD ON 25.02.2021 FOR THE SELECTION OF VARIOUS FACULTY MEMBERS / HODs IN SANTOSH DENTAL COLLEGE & HOSPITAL DURING THE PERIOD 16.12.2020 TO 25.02.2021.

The Members of the Board of Management considered the recommendations of the Selection Committee for the selection of various faculty posts /HODs met on 25.02.2021 for the period from 16.12.2020 to 25.02.2021 of Santosh **Dental** College & Hospital and the same was **approved**.

ITEM : 23

TO CONSIDER THE INTAKE CAPACITY OF PROGRAMMES OFFERED OVER AND ABOVE THE REGULATORY AUTHORITIES FOR THE ACADEMIC YEAR 2021-22

The Members of the Board of Management Considered the Intake Capacity programme wise for the academic year 2021-22 and **Approved** the same as under:

SN	Programme	Approved Intake Capacity
1.	M.Sc. MEDICAL MICROBIOLOGY	20
2.	M.Sc. MEDICAL ANATOMY	6
3.	M.Sc. MEDICAL BIOCHEMISTRY	15
4.	M.Sc. MEDICAL PHYSIOLOGY	2
5.	B.SC. CLINICAL NUTRITION & DIETETICS	20
6.	B. OPTOM	20
7.	M.SC. MEDICAL IMAGING TECHNOLOGY	10
8.	M.SC. MEDICAL LAB TECHNOLOGY	10
9.	M.SC. CLINICAL PSYCHOLOGY	10
10.	M.SC. CRITICAL CARE AND TRAUMA TECHNOLOGY	10
11.	MASTER OF HOSPITAL ADMINISTRATION	10
12.	MASTER OF SOCIAL WORK	10
13.	M.SC. SPORTS MEDICINE	10
14.	DMC	20
15.	DHC	20
TOTAL		193

24. ANY OTHER ITEM:

- 1) The Members of the Board of Management (Dr.M.M.Singh & Dr.Balakrishnan) appreciated the following academic activities of the Santosh Deemed to be University.
- i. Value Added Certificate Courses
 - ii. Fellowship Programmes
 - iii. Copy Rights
 - iv. Patents
 - v. Memorandum of Understanding (MoU) etc.

The Members suggested to ensure that all faculty members should participate in the above academic activities.

- 2) It was informed by the Registrar that the details of the each above academic activities of the University will be circulated to all the Members of Board of Management and also will be circulated to all faculty Members of Santosh

Medical College & Hospital, Santosh Dental College & Hospital for their information.

- 3) It was also informed by the Members of Board of Management that
- i. E-journals details in the library etc may be increased and also find out the opportunities for the students to affiliate with National Library, New Delhi.

“ It was informed by Dr.Akshay Bhargav , Chairperson of Library Committee and Dr.Shalabh Gupta, Member of the Library Committee the above will be clarified after obtaining necessary information from National Library, New Delhi.”

- ii. Bio-Statistic Unit may be developed.

“It was informed by the Vice-Chancellor that Bio-Statistic Unit has already been created in the Santosh Deemed to University and waiting for inspection authority i.e Institute of Applied Statistics, New Delhi”

The meeting then came to an end with a vote of thanks to the Chair.

Sd/-

[Dr. V.P. Gupta]

Registrar & Member Secretary
Santosh Deemed to be University,
Ghaziabad

Sd/-

[Dr. Tripta S Bhagat]

Vice Chancellor
Santosh Deemed to be University,
Ghaziabad
